

## GRADUATION CEREMONY

7<sup>th</sup> AUGUST 2015

## CONFIRMATION OF ATTENDANCE

PROGRAMME : \_\_\_\_\_

I, \_\_\_\_\_

(I.C./Passport No. ) residing at (address in full): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ (Tel No: \_\_\_\_\_)

 Will be attending Will not be attending the above ceremony which will be held on 7<sup>th</sup> August 2015

I understand that the registration is from 7.30 a.m. – 8.30 a.m on that day at the Service Building, INTI International University, Nilai

I understand that I will not receive the Degree until I have satisfied all the requirements.

I further understand that a sum of RM100.00 will be deducted from my deposit if I fail to attend for any reason whatsoever.

I wish to confirm that:

- My Height is: \_\_\_\_\_ cm (for Graduation Gown)
- Number of invitation cards required for my guests: \_\_\_\_\_ (Max. 2)
- Number of additional invitation cards I would like to request : \_\_\_\_\_ (Max. 2)\* subject to availability and once confirmed request cannot be cancelled.

Date: Signature:

Email: \_\_\_\_\_

**YOU ARE REQUIRED TO CONFIRM YOUR ATTENDANCE BY FILLING UP THIS FORM AND FORWARDING IT TO YOUR RESPECTIVE HEAD OF PROGRAMME OR PROGRAMME OFFICER.**

**IN THE EVENT THAT YOU FAIL TO REPLY BY 15<sup>th</sup> MAY 2015, YOU WILL BE DEEMED AS NOT ATTENDING THE GRADUATION CEREMONY.**

We will keep you updated of any additional information or changes. Hence, please ensure your email address is valid.