GRADUATION CEREMONY NOVEMBER 2014
CONFIRMATION OF ATTENDANCE

Faculty of Business Communications & Law (FOBCAL)
Programme : BACCI / BBADI / BBIBI / BFNPI / BMCMI / DBADI/MBADI

I, _____holder of
(I.C. No. _____) of (address in full): _____
_____ (Tel: _____)

☐ Will be attending

☐ Will not be attending

the above Ceremony which will be held on **14th November 2014** at the Multi-Purpose Hall, INTI International University, Nilai. I understand that registration is from 7.30 am on that day.

I understand that I will not receive the Degree until I have satisfied all the requirements.

I further understand that a sum of RM100.00 will be deducted from my deposit if I fail to attend for any reason whatsoever.

My Height is: _____ cm (for Graduation Gown)

I will collect my gown and invitation cards at Sport Hall, INTI IU.

Two (2) invitation cards would be given to each graduand.

I wish to confirm that:

1. I ***DO / DO NOT** require transportation from IICS on **14th November 2014** (Graduand travels for free)

   I ***REQUIRE / DO NOT REQUIRE** transportation for my _____ (please state number) guests. **Each guest will be charged RM10.00 for transportation and this is non-refundable.** If your guests require transportation, kindly make payment at the Finance Office and ensure that you return this form to your respective Heads of Programmes after making payment. Only registered graduands and guests with **OFFICIAL RECEIPT** are allowed to board the bus.

_____ _____

Date: Signature:

* Delete accordingly Email: _____

FOR FINANCE OFFICE ***(Payment for transportation)***
Place is guaranteed only when payment is made.

Cash/Cheque no: _____ Amount paid: _____

Receipt no.: _____ Received by: _____

Contact persons: **INTI IU**
Annie (Tel: 06-798 2000 ext. 2375, e- mail: kethoon.goh@newinti.edu.my)
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YOU ARE REQUIRED TO REPLY YOUR CONFIRMATION TO EITHER ONE OF THE CONTACT PERSONS ABOVE ACCORDING TO YOUR CAMPUS.

IN THE EVENT THAT YOU FAIL TO REPLY BY 6th OCT 2014, YOU WILL BE DEEMED AS NOT ATTENDING THE GRADUATION CEREMONY.